

Spokane County Scope of Work 2003 – 2005 SMP Grant

Project Title: **Shoreline Master Program Update**

Description: This project will result in an updated Shoreline Program for Spokane County which may also be adopted by other participating local governments in the County. The Shoreline Master Program update will be conducted in a manner consistent with the procedural and substantive requirements of the Shoreline Management Act and the Shoreline Master Program Guidelines. Spokane County has completed an inventory and assessment of Spokane County lakes subject to the SMA and is beginning an inventory of river and stream shorelines as a separate project, in collaboration with the Spokane County Conservation District.

This project will focus on development of shoreline goals, policies, environment designations, use regulations and a formal adoption process. Public participation will be incorporated into all phases of the SMP development according to the adopted Spokane County Citizen Participation Guidelines. Spokane County anticipates the use of consultants for some portions of the project.

Work Program: The Recipient shall perform the following tasks. Note: For any GIS work or environmental measurement data collected under this agreement, it is subject to paragraphs 2 through 6 of Special Terms and Conditions of this Agreement for compliance with Ecology standards.

Task 1: **Project Coordination with Ecology**

The County will coordinate throughout the SMP development process with the Department of Ecology, Washington State Department of Fish and Wildlife, Indian tribes and other state agencies as provided in the Guidelines. In addition, the County will consult with other appropriate entities which may have useful scientific, technical or cultural information including federal agencies, watershed planning units, universities and other institutions such the County Conservation District, U.S. Wildlife Service and Natural Resource Conservation Service.

Deliverables: Two copies: Semi-annual progress reports identifying progress by task and payment requests reflecting task accomplishments.

Dates Due: July 20, 2004, January 20, 2005, and July 20, 2005

Task 2: **Secure Qualified Consultant Services**

The County will prepare a detailed scope of work for consultant services consistent with this scope of work; publish a request for qualifications; form a review committee including Ecology's Project Officer to select the most qualified applicants; and enter into a contract with qualified consultants. The County may SMP Update Grant No. G0400147 between the hire consultants to assist with the characterization of functions and ecosystem wide processes as described in Task 6.

Deliverables: Duly executed consulting contract e-mailed to Ecology Project Officer.

Due Date: March 1, 2004

Task 3: Citizen Participation Process and Strategy

The County will provide early and continuous opportunities for citizen participation in development of the Shoreline Master Program consistent with the Shoreline Guidelines and Spokane County's adopted Citizen Participation Guidelines. Techniques that the County is likely to employ include direct notification to affected property owners, newsletter articles, website posting, news releases, legal notices, document circulation, public workshops and hearings. The County will prepare a citizen participation plan that identifies specific objectives, key parties, property owners, state agencies, tribes, neighboring jurisdictions and established timelines for citizen participation activities.

Deliverable: E-mail electronic file of public participation plan and strategy consistent with Chapter 90.58.130 to Ecology project officer.

Date Due: April 1, 2004

Task 4: Draft Shoreline Goals and Policies

Spokane County will prepare goals and policies that comply with the Shoreline Management Act and the Shoreline Master Program Guidelines. The goals and policies will be prepared for adoption in the Comprehensive Plan consistent with Growth Management Act requirements.

Deliverables: Three hard copies and one digital copy of the draft shoreline goals and policies.

Due Date: June 30, 2004

Task 5: Analysis of Shoreline Issues of concern

A. Characterization of functions and Ecosystem-Wide Processes

A qualified consultant will be retained to prepare a characterization of shoreline ecosystems and their associated ecological functions. This includes: 1) Identification of the ecosystem-wide processes and ecological functions based on the Shoreline Master Program Guidelines criteria. 2) Assess the ecosystem wide processes to determine their relationship to ecological functions within Spokane County and identify which ecological functions are healthy, which have been significantly altered and/or adversely impacted and which functions may have previously existed and are missing. 3) Identify the specific measures necessary to protect and/or restore the ecological functions and ecosystem-wide processes.

B. Shoreline Use Analysis, Priorities and Restoration Plan

Spokane County will conduct an analysis to estimate the future demand for shoreline space and potential use conflicts. Spokane County will characterize current shoreline use patterns and projected trends to ensure appropriate uses consistent with chapter 90.58 RCW and WAC 173-26-201 @)(d) and 173-26-211(5). Spokane County will develop a restoration plan consistent with the Shoreline Guidelines based on the Spokane County shoreline inventory and assessment of ecosystem-wide process and shoreline functions. The plan will establish overall goals for shoreline restoration and identify specific priority restoration areas. Current and on-going programs that contribute to achieving these goals as well as additional projects necessary for success will be identified. In addition, an implementation strategy including funding, timelines and benchmarks will be developed.

C. Address Cumulative Impacts

The effect of incremental impacts on shoreline ecological functions resulting from uses and activities allowable under the proposed master program will be evaluated in accordance with the Guidelines as an on-going part of development of proposals for policies, environment designations and other regulations.

Deliverable: Three hard copies and one digital copy of the draft shoreline restoration plan and Cumulative Impact Analysis.

Due Date: March 1, 2005

Task 6: Draft Shoreline Regulations

Spokane County will prepare shoreline regulations based on the goals and policies that comply with the Shoreline Management Act and the Shoreline Master Program Guidelines. These regulations will constitute the critical area ordinances (CAOs) for those

shorelines and shorelines of statewide significance in Spokane County, which are also designated as critical areas.

Deliverable: Three hard copies and one digital copy of the draft shoreline regulations.

Due Date: March 1, 2005

Task 7: Develop Shoreline Environment Designations

The County will develop environment designations that provide compliance with SMA and the SMP Guidelines. The County will prepare a GIS map illustrating recommended shoreline designations together with justification and rationale for the recommended designations.

Deliverables: Three hard copies and one digital copy of recommendations, rationale and draft map of proposed shoreline environment designations.

Due Date: April 1, 2005

Task 8: Adoption of Final SMP

The County will conduct a review and adoption process for the final draft SMP as provided in the SMA, WAC 173-26 and the State Environmental Policy Act. The County will also continue to provide opportunity for input and ensure that project proposals are consistent with agency directives. The SMP will be reviewed according to adopted Spokane County Citizen Participation Guidelines. The project will be heard at a public hearing before the Spokane County Planning Commission. A recommendation will be submitted to the Board of County Commissioners for their consideration and adoption.

Deliverable: Three hard copies and one digital copy of the adopted SMP including maps and diagrams and any relevant supporting documentation.

Due Date: June 30, 2005